

# IHM School Commission Meeting Minutes



Immaculate Heart of Mary  
Catholic Grade School  
Indianapolis, Indiana

☒ Chris Kolakovich  
☒ Kyle Burkholder  
☐ Sarah Sullivan  
☒ Laura Heape  
☒ Ben Nicol

☒ Jenn Herrmann  
☒ Matt Lord  
☒ Frank Otte  
☒ Flo Barnes  
☒ David Gilley

☒ Gabrielle Neal  
☐ Betsy Jeatran  
☒ Emily Johnson PTO  
☒ Angie Puthoff PTO  
☒ Jean Patterson Finance  
☒ Patrick Rodgers Parish  
Council

**Jan 14, 2025**  
**BOSCO CENTER**  
**5:30 pm**

**IHM Mission Statement** - *Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.*

**Prayer:** *Lord Jesus Christ, we have come together in Your name to work for the good of our school, Immaculate Heart of Mary. Surround us with Your invisible presence and pour Your spirit upon us. Make us use Your gifts in a spirit of trust, love and understanding, so that the children of IHM may experience an abundance of light, compassion, and peace. Let harmony reign among us, and let us keep our eyes ever fixed upon You. Amen.*

## 1. Opening Prayer

## 2. Old Business - Approval of Minutes from November Meeting *Approved*

## 3. New Business

### a. Administrator Report – Chris Kolakovich/Kyle Burkholder

- Current/Upcoming Events *Disability awareness week (students have been exceptional), Catholic Schools week, Open house on 1/26 10:30-12:30, Asking for volunteers to greet and/or lead tours. MiniMinds presentation 1/23 for 5th and 6th. NWEA testing window is open. iLearn checkpoints early Feb.*
- Enrollment *Kindergarten 63 completed applicants, 22 are siblings, 32 are active parishioners. Four active parishioners will not be offered in the initial round. Stratified based on established criteria. Fifteen spots open in 1-7, 14 will be offered to active parishioners. Projected enrollment of 443.*
- Staffing update *Social worker sourced through Catholic Charities. Will be present Tuesday and Thursday mornings and all day Friday.*
- Blue Ribbon *Application submitted*
- Continuous Improvement Journey *Per the Arch, site visit 2/19.*

### b. School Commission Items

- Spirit of IHM - Flo Barnes *Prelim numbers shared, planning one more email blast with option to donate.*
- Focus areas for 24/25 School Commission

- Assess our internal and outreach programming for alignment with the Seven Themes of Catholic Social Teaching - Continuing *Will share with the school outreach committee for their input.*
- Communication
  - Exit Interview development *Will not proceed due to lack of need.*
- 25/26 Elections *Brainstorming for candidates.*
- Open discussion *Frank Otte provided an update wrt competitive compensation. He and Anna Harvey have developed a resolution (non binding) benchmarking our teacher pay. This will be provided to be voted on at the next session. The goal is to memorialize our goals so we do not fall behind in the future.*

#### **4. Committee Reports**

- a. PTO – Emily Johnson / Angie Puthoff *Cultural enrichment - Chinese New Year Dragon Parade, Catholic Schools week Jan 27 - Children snack and staff luncheon. Four families have applied for hot lunch assistance.*
- b. Finance Report – Jean Patterson *Will try to share as much of the budget as possible ahead of time.*
- c. Parish Council – Patrick Rodgers *Proceeding with the budgeting process. Strategic plan interviews underway.*
- d. Facilities – David Gilley *Compliments to the snow removal efforts.*