

# IHM School Commission Meeting Minutes



Immaculate Heart of Mary  
Catholic Grade School  
Indianapolis, Indiana

<input checked="" type="checkbox"/> Chris Kolakovich	<input checked="" type="checkbox"/> Jenn Herrmann	<input checked="" type="checkbox"/> Gabrielle Neal
<input checked="" type="checkbox"/> Kyle Burkholder	<input type="checkbox"/> Matt Lord	<input type="checkbox"/> Betsy Jeatran
<input checked="" type="checkbox"/> Sarah Sullivan	<input checked="" type="checkbox"/> Frank Otte	<input type="checkbox"/> Emily Johnson PTO
<input checked="" type="checkbox"/> Laura Heape	<input checked="" type="checkbox"/> Flo Barnes	<input checked="" type="checkbox"/> Angie Puthoff PTO
<input type="checkbox"/> Ben Nicol	<input checked="" type="checkbox"/> David Gilley	<input checked="" type="checkbox"/> Jean Patterson Finance
		<input type="checkbox"/> Cindy Harkness Parish Council

**August 6, 2024**  
**BOSCO CENTER**  
**5:30 pm**

**IHM Mission Statement** - Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.

**Prayer:** Lord Jesus Christ, we have come together in Your name to work for the good of our school, Immaculate Heart of Mary. Surround us with Your invisible presence and pour Your spirit upon us. Make us use Your gifts in a spirit of trust, love and understanding, so that the children of IHM may experience an abundance of light, compassion, and peace. Let harmony reign among us, and let us keep our eyes ever fixed upon You. Amen.

## 1. Opening Prayer

## 2. Old Business - Approval of Minutes from May meeting. *Approved for 5/14.*

## 3. New Business

- a. Administrator Report – Chris Kolakovich/Kyle Burkholder
  - Current/Upcoming Events *Teachers in building as of 8/5 with professional development ie State academic standards, CPR training...*
  - *Monday 8/12 Meet the Teacher*
  - *Wednesday 8/14 1st day of school*  
*Slight adjustment to Mass time to 0800.*  
*Back to School night is 8/20*  
*1PM dismissal 8/30 for professional development*
  - Staffing *Fully staffed, looking to hire instructional assistants to fill gaps.*
  - Enrollment *431 students as of 8/6. 402 last year. 54 applicants for 25/26 Kindergarten*
- b. School Commission Items
  - *Introductions Completed*
  - *Bylaws Overview - Jenn Herrmann Completed, Vice Chairperson?*
  - *Strategic Plan (Associated committees and goals) Groups need to meet before next meeting to determine their focus for their portion of the strategic plan*
  - *Spirit of IHM Discussion regarding format, goal, and funding need. Flo will meet with Chris, Kyle, Father Pat, Paula Ruppert (Parish Council) to determine funding needs. Felt that the honoring of service needs to continue. Possible format change and possible joint leadership with Parish Council*

## 4. Committee Reports

- a. PTO – Laura Heape *None*
- b. Finance Report – Jean Patterson *Discussed funding need for Church AV system*
- c. Parish Council – Flo Barnes *None*
- d. Facilities – David Gilley
  - Exterior lighting project is on-going. Conduit and power is going in and lights will be installed over the next month.*
  - Facilities is meeting with Joe Burrow and others to discuss the AV/Acoustic needs in the church as the second phase of our AV upgrades.*
  - Pressure washing, tuck pointing, caulking.*
  - Tree trimming and maintenance was completed a few weeks back.*
  - A few roof repairs took place over the last few months.*
  - Working with local contracts to upgrade the rectory bathroom and second level railing / balcony.*
  - The rectory chimney was repaired due to water leak over the last few months*
  - Powerwashing and caulking*
  - 20 new desks and 28 new chairs for 1st grade classrooms.*
  - Filters were replaced in HVAC and our floor care was performed in the school.*
  - Moving to the church side now for floor care.*
  - Installed 20 cubic yards of playground mulch.*
  - All routine safety inspections were completed on our fire alarm and sprinkler system over the summer.*
  - Elevators were inspected by the state and passed.*
  - Summer here is very busy!*