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| **IHM School Commission Meeting Agenda** | | |  | **Immaculate Heart of Mary**  **Catholic Grade School**  **Indianapolis, Indiana** |
| x☐ **Chris Kolakovich**  x☐ **Kyle Burkholder**  x☐ **Emily Campbell**  x☐ **Jennifer Cvar**  x☐ **Krista Roseberry** | x☐ **Jenn Herrmann**  ☐ **Matt Lord**  x☐ **Frank Otte**  x☐ **Flo Barnes**  x☐ **David Gilley** | x☐ **Gabrielle Neal**  x☐ **Betsy Jeatran**  ☐ **Stephanie Allen** PTO  x☐ **Alissa Cohoat** PTO  ☐ **Mike Wessel** Finance  x☐ **Cindy Harkness** Parish Council | **Tuesday, October 3, 2023**  **School Library**  **6:30 pm Start** | |

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| **IHM Mission Statement -** *Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.*  ***Prayer:*** *Lord Jesus Christ, we have come together in Your name to work for the good of our school, Immaculate Heart of Mary. Surround us with Your invisible presence and pour Your spirit upon us. Make us use Your gifts in a spirit of trust, love and understanding, so that the children of IHM may experience an abundance of light, compassion, and peace. Let harmony reign among us, and let us keep our eyes ever fixed upon You. Amen.* |

1. **Opening Prayer**
2. **Old Business -** Approval of Minutes from September Meeting - *approved*
3. **New Business**
4. Administrator Report – Chris Kolakovich/Kyle Burkholder

* Upcoming Events – *end of Q1 is Friday, 10/13; fall break following; eLearning day on 10/27*
* Staffing Update – *open position for School Secretary (great turnout of candidates; 4 interviews completed so far)*
* Enrollment Update & Discussion – *current enrollment is 403 students; great open house with full turnout today; 71 students on Kindergarten application list for 2024-25*
* Monthly Safety report – *Security service ongoing; two staff recently completed CPI training*
* Monthly Technology report – *Schoology professional development internally*
* Other – *50th reunion (classes of 1970-1974 included) held recently with 98 attendees!*

b. School Commission Items

* Strategic Plan Action Steps:
  + Financial Transparency Goal – “Low-hanging fruit” & first action needed – Matt Lord/Mike Wessel – *not present; will postpone to November*
  + Communication Goal – team update & request for feedback – Flo Barnes/Emily Campbell – *reviewed and approved draft; possible future step is understanding what educational platforms are used per class (google classroom, etc.)*
* All teams prepare to share quarterly update:
  + November:
    - Communication – Flo Barnes/Emily Campbell
    - Academic Excellence – Chris Kolakovich/Kyle Burkholder
    - Catholic Identity – Gabrielle Neal/Krista Roseberry
  + December:
    - Community (strength) – David Gilley/Jen Cvar
    - Financial Transparency – Matt Lord/Mike Wessel
    - Competitive Compensation – Frank Otte

1. **Committee Reports**
2. PTO – Stephanie Allen/Alissa Cohoat – *Chairs preparing for holidays (bookfair, Christmas concert, etc.); monthly lunches ongoing; funding K (east) water fountain replacement to include bottle-filler*
3. Finance Report – Mike Wessel – *update provided by email explaining irregularities in financials in early months of the year*
4. Parish Council – Frank Otte/Cindy Harkness – *effort to track volunteerism; small group focus; eucharistic revival focus*
5. Facilities – *David Gilley* *permanent light fixture coming soon; backfill related to leaking at side of building; lighting project ongoing; need to address holes in concrete from fall fest*