

Accelerated Reader: Volunteers needed once each quarter for 2-3 hours to help with purchase and distribution of Accelerated Reader Prizes to students.

After-School Enrichment (ASE): Assist in planning and executing after-school enrichment activities for students. Examples of ASE activities include art, Pokemon, cooking, mindfulness, etc. Volunteer commitment varies each quarter. ASE activities are planned for each quarter.

Book Fair: The book fair typically runs for 1 week in the month of December. Volunteers will have the opportunity to help set up and break down the book fair as well as help students, parents, and parishioners with shopping during K-2 class visits, after school, and after mass.

Christmas Concert: Volunteers are required to assist with 2-3 hour shifts at the end of November through early December, and/or the day of Christmas Concert.

Duties include decorating the Christmas trees in the school entryway around Thanksgiving time, setting up chairs, decorations, nativity scene, and stage backdrop the evening before the concert, help during the Christmas concert at the food station serving coffee and light refreshments, and assistance with teardown after the concert. Dads are helpful during this time to help set-up and move the stage, especially for set-up and tear down.

Cultural Enrichment: Assist with the planning and coordinating of quarterly school events and activities related to but not limited to Veterans Day mass, Black History Month, Hispanic Heritage Month, Asian American Pacific Islander Month, etc. Time commitment required 1-2 hours per event.

Directory: Volunteers assist with proofreading the school directory before it goes to print. Volunteers are assigned based upon the grade(s) in which they have children. The time commitment is approximately one hour in late August or early September.

DisAbility Awareness: Volunteers assist with grade specific activities during the designated week working alongside the Joseph Maley Foundation staff. Volunteer commitment is approximately 1-2 hours depending on needs for the week. The activities are designed to allow children a better understanding of what living with a disability truly looks and feels like.

Field Day: Volunteers required for various stations during Field Day. Commitment is for the duration of Field Day which is approximately 3 hours. Assist in setting up, facilitating and cleaning up the various activity stations on this IHM favorite day.

Hospitality: Opportunities vary throughout the year. Help set up before, serve during and clean up after various events. Provide baked goods and snacks for events.

Hot Lunch: Our school's ONLY fundraiser! Volunteers will help serve hot lunch in the gym on a Monday or Friday (Usually one time per month depending on the lunch schedule) from 11:00-1:00. This is a great way to see your kid during the day and an easy way to volunteer your time.

Illumination: The largest Parish and School fundraiser occurs every other year. Get to know people from the whole IHM community! Volunteering can range from being on a committee (ie: sponsorship, auction or marketing), hosting a party, or helping on the event weekend. Time commitment varies.

Leader in Me: Volunteer in the classroom for special enrichment activities based on the Seven Habits as taught through the Leader in Me program. Enrichment activities vary each year and are facilitated via the Adult Lighthouse Committee, a parent/teacher committee focused on Leader In Me at IHM. Dates and grades involved vary each year, and the time commitment would be 1-2 hours for each volunteer opportunity.

Library: This is a great opportunity to welcome parents back into the building to help with the students. Volunteers will help support IHM staff to facilitate checking out books and reading stories to the younger students. Several 1-2 hour volunteer opportunities available throughout the year.

Lunch/Recess Volunteers: Assist the teachers in supervising and helping the students as needed in grades 1-6 during lunch (when hot lunch is not offered: T, W, Th) or during recess (M - F). Choose to volunteer once a month or once a quarter on any day of the week and enjoy seeing your child/ren during the school day! Time commitment is 1 hour and 10 minutes. Your assigned days and instructions will be emailed to you prior to the start of each semester.

Musical: The IHM School Musical happens every spring, typically in March. This is a fun committee that helps with the production of a new show each year. Bring your creativity and talents to help with props and set design, costumes, Marketing, and Concessions. Time commitment varies and is from October-March, with the bulk of responsibilities January-March.

Newcomer/Mentor Families: Volunteers serve as a welcoming resource to new IHM families. Commitment includes initial contact with an assigned family over the summer and follow ups throughout the year.

Outreach: Work with PTO Co-Presidents to plan and execute Service Day and potential other service opportunities with students. Work with the Lighthouse Team and parish outreach committee to determine programming during the year. The largest event is Service Day which occurs the Wednesday before Holy Week where each grade participates in age appropriate service activity. Time commitment varies and is typically a 1-2 hour shift for each grade level.

Room Parent Volunteers: The primary responsibilities of a room parent are to support the teachers by organizing volunteers, communicating with parents, and collecting money for teacher gifts. Organizing volunteers usually consists of getting drivers for field trips, coordinating or delegating class parties, and any other parent involvement the teachers request.

Safe Routes | Walk/Bike to School Day: Work with PTO co-Presidents to determine a date for programming and Walk/Bike to School Day. Educate students on proper bike riding safety.

School Supply Kits: Work with teachers at each grade level to determine supplies needed. Work with supply kit representative to create kits for each grade level. Work with front office administration to communicate link to order kits.

Sportswear: Assist with in-person spirit wear sales during Back to School, Meet the teacher night, and possibly a spring clearance sale around the spring concert/art show. Time commitment

Teacher Appreciation: Various opportunities throughout the year to treat our well deserving teachers! You may be asked to join a team to provide lunch, prepare treat bags and lend your creativity and ideas!

Tech-Awareness: Volunteer 1-2 hours during the school day to help us give our kids a break from screens of all kinds during this day devoted to tech free fun. On-site volunteers are needed for all grade levels to help run pre-planned activities throughout the day to help kids unplug with the goal of connecting more with each other, their environment and themselves during this day.

Used Uniform: Collect and organize gently used IHM uniforms at the end of the school year and during the summer. Make used uniforms available to families during Back to School Night. Time commitment includes 1-2 hour shifts during uniform collection and Back to School Night.

Washington DC Fundraising (6th-8th Grade Parents): Volunteer opportunities varies for grades 6th through 8th, depending on fundraising efforts. Assist with planning and

executing a fundraiser with the goal of raising funds each year with a goal of helping offset PTO contribution towards 8th Grade DC trip.

Wellness: Work with IHM's school nurse on various programming throughout the year. 1-2 hour time commitment varies throughout the year.

Please reach out to Co-PTO Presidents, Claire Becker and Julie Otte at ihmpto@ihmindy.org with any questions regarding any of the above PTO Committees