|  |  |  |
| --- | --- | --- |
| **IHM School Commission Meeting Agenda** | A drawing of a cartoon character  Description generated with high confidence | **Immaculate Heart of Mary****Catholic Grade School****Indianapolis, Indiana** |
| **x** **Amy Martin****x Liz Elias****x Ronda Swartz****x Amy Schaffer****x Christine DiGiovanni****x Jen Kappes** | **x Susan Paz****☐ Anna Gilley****x Andy Hazel****x Emily Campbell****x Jennifer Cvar****x Krista Roseberry** | **x Ruth Durbin**x **Molly Chavers** PTOx **Myra Mariani** PTOx **Mike Wessel** (Finance)☐ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_☐ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Monday, August 2, 2021****IHM School Library** **(access code #1351)** **6:30 pm Start** |

|  |
| --- |
| **IHM Mission Statement -** *Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.***IHM Strategic Vision -** *At Immaculate Heart of Mary School, we “R” respectful, responsible, and reverent, grounded in a Christ-centered, Catholic community that is committed to the highest standards of academic excellence and dedicated to developing students’ emotional and spiritual well-being.* |

1. **Opening Prayer**
2. **Old Business**
	1. Approval of Minutes from June Meeting – Susan Paz moved to approve; Amy Martin seconded. The motion carried.
3. **New Business**
4. Administrator report – Ronda Swartz
	1. COVID Update – Meetings scheduled. Discussion around how decisions are made related to COVID (do we use data, the Health Department)
	2. Teachers – All positions have been filled
		1. Nurse Sally Dunn starts full-time September 7th
		2. Molly Farmer will be filling the role of our new Kindergarten teacher.
		3. Raigan Althouse will be stepping in as our Art teacher this year.
		4. Mackenzie Thompson will be our grades 5/6 English/Language Arts teacher.
		5. Lenore Schmitz moves to Jr. High Science teacher.
		6. Ashley Mason will be our new grades 5/6 Science teacher.
		7. Matt LeFevre will be our new grades 3-6 Resource teacher.
		8. Jay Alley will be our Advanced Math teacher.
		9. Susan Rose will be our new grades 7/8 Math teacher.
		10. Heather O'Brien will be co-teaching with Mrs. Pettibone in the library.
		11. Marilyn Robinson will be a new addition to our Social Worker position.  Marilyn will work two days a week and Kristen Burke will be with us two days a week.
		12. Amy Schaffer is Assistant Principal for grades K-4.
		13. Christine Digiovanni is Assistant Principal grades 5-8.
	3. Goals for 2021-22 school year
		1. Taking care of social-emotional needs – The two social workers should aid with this, but the teachers and administration are going to be focused on this, too.
		2. 6+1 writing program – This is a new, non-computer based writing program. All grades will have some increased focus on the development of writing skills
		3. Making God Known Loved and Served with Gratitude will be the 21-22 School year theme
5. SC items – Amy Martin
	1. Committee Assignments were distributed and brief discussion of duties therein
		1. Marketing: Krista Roseberry (chair) and Jen Kappes
		2. Academic Standards: Susan Paz (chair) and Jennifer Cvar
		3. By-laws and Policies: Emily Campbell (chair) and Liz Elias
		4. Budget/Finance: Andy Hazel (chair) and Anna Gilley
		5. Tuition Assistance: Anna Gilley (chair) and Amy Martin
	2. Parish Commission Assignments
		1. Amy Martin to attend Parish Council
		2. Jennifer Cvar to attend Athletics Commission
		3. Jen Kappes to attend Family and Faith Formation Commission
		4. Susan Paz to attend Facilities Commission
		5. Andy Hazel to attend Safety Commission
		6. Emily Campbell to attend PTO
		7. Anna Gilley to attend Technology
		8. Krista Roseberry to attend Marketing
		9. Mike Wessel (Finance Commission) to report to SC on Finance Commission
	3. Parent Handbook – Liz Elias to send pending draft to PTO to review for duplicate content
	4. Back to School Night – Scheduled for August 24th as in-person event and will be as normal as possible
6. Marketing - Amy Martin
	1. Increasing Social Media Presence – Discussion around logistics for carrying out the goal of increasing Facebook and Instagram presence
	2. Car Magnets, Yard Signs, and Other ways to grass roots market – Discussion of additional ways to reach out to younger families with engagement opportunities

1. **Committee Reports**
2. PTO – Currently planning Back to School night as it normally happens. Recruiting for After school enrichment, Cultural Enrichment and Outreach committee chairs
3. Finance Report – 2021 Fiscal Year ended just under $3k positive
4. Safety Committee – Working on the school unification plan which no other school in the north deanery has. The Safety Committee will be discussing COVID plans. As of today one north deanery school is mandating masks; all others are mask optional
5. By-Laws – This subcommittee is to convene to discuss some modernization revisions
6. Athletic Committee – Nothing to report
7. Facilities Committee – Nothing to report
8. Family Faith Committee – Nothing to report
9. Technology Committee – Nothing to report

Meeting adjourned – 7:48 pm